



# Barrow Golf Club: Minutes of the Management Committee Meeting – Tuesday 6<sup>th</sup> February 2024

Present: Steve Trainer (Secretary), Sue Newsham (Treasurer), Bryan Rhodes, Pat Duxbury, Janette Dutton and David Barker

ITEM	ISSUES	ACTION	BY WHOM	DATE BY
1	<b>Apologies</b>	David Howell (Pres)		
2	<b>Minutes of the Last Meeting</b>	Agreed.	None.	All complete
3	<b>Actions from the last meeting</b>	<p>Committee members to ensure they review actions taken from previous meeting minutes.</p> <p>SN - The franchise payment was discussed and it was agreed that an invoice should be sent to the franchisee for the first instalment.</p> <p>PD – was the Lottery still running this year? It was agreed that it should continue as c£1k pa has been raised previously.</p> <p>PD – the Junior Boards are back in place.</p>	<p>Ongoing</p> <p>Raise an invoice and send to SH.</p> <p>Advise CL to continue with the Lottery for 2024/</p>	<p>All</p> <p>SN/CL</p> <p>SN/ST/CL</p> <p>Asap</p> <p>Asap</p> <p>Asap</p>
4	<b>Matters Arising</b>	<p>a <b>Course and Golf sub-committee -</b></p> <p>DB reported;</p> <p>Future Texas Scrambles will have category prizes.</p> <p>The up-coming Yellow Ball competition will be utilised to mark the departure from the Club of Mark Robinson.</p> <p>Greens – irrigation tank has weather damage to the roof cover. Potential full replacement cost of c£3k. Required to be in place by end of March. Insurance claim?</p> <p>The ditch alongside the 11<sup>th</sup> has been cleared however it was noted that the course is at saturation point.</p> <p>Aitkins were very impressed with the condition of the greens.</p> <p>BRS – names are not appearing on the booking system nor can BRS accommodate CDH numbers.</p>	<p>Contact the insurers.</p> <p>Investigate whether BRS can accommodate our requests.</p>	<p>ST</p> <p>Asap</p> <p>DB</p> <p>Asap</p>

		<p>igolf – way for players not members of a club to play in opens or dedicated competitions. After discussion it was agreed that, for now, we would not invite igolfers to Club or open competitions.</p> <p>Ladies – require new members.</p> <p>Eagle have quoted for a new handicap board, cost will be £276 less £100 from England Golf and Eagle discount = cost to the Club of £136.</p> <p>England Golf are running a race to Woodhall Spar for clubs. Tim Walker and Niamh Carruthers are the Club players who have qualified. Would the Club pay the entry fee of £45pp? TW willing to pay his own.</p> <p>Junior 6's competition will continue this coming season.</p> <p>7<sup>th</sup> hole – boundary adjacent to the work units has garbage blocking the ditch and causing flooding/damage. Could we speak with Wicks and or local council re this problem?</p> <p>BR – proposed the purchase of an X-Grid path system to be tested on part of the course paths. Cost was c£600 for 50sqm.</p>			
	<b>b Clubhouse and House sub-committee –</b>	<p>JD - all good, couple of electrical items being dealt with together with PAT testing taking place.</p> <p>JD – could we repair the pot-hole in the car park entrance? It was agreed to proceed with this work.</p>	<p>Recruit.</p> <p>Order the new board.</p> <p>Enter TW and NW into the competition and pay the entry fee if required.</p> <p>Contact Wicks/Council.</p> <p>Obtain X-Grid system as a test.</p> <p>Appoint contractor to complete this work.</p>	<p>All</p> <p>DB</p> <p>DB</p> <p>ST</p> <p>BR</p> <p>JD/ST</p>	<p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p>
	<b>c Health and Safety -</b>	<p>ST – the fire brigade paid a visit and looked around the Club and were happy with the emergency signage. ST reported that the Fire Risk Assessments, Fire H&amp;S documentation appeared dated and required some work to bring this up to date.</p>	<p>Investigate the Fire H&amp;S procedures and ensure compliance with regulations.</p>	<p>ST/JD</p>	<p>Asap</p>
	<b>d Holker Estates -</b>	<p>Nothing to report.</p>			

	<p>e <b>Marketing, Promotions and Development</b></p> <p>KS reported;</p> <p>Running a Euro football sweepstake later in the year.</p> <p>Holding a race night. It was agreed that a gaming licence was not required for this event.</p> <p>Holding a Quiz Night – originally booked for Good Friday however this will be re-booked.</p> <p>Reported that he was finding it difficult to obtain a booking on a Friday due to private functions. It was agreed that the Club and Franchise have to have some amount of harmony with bookings.</p> <p>Could funds raised be separated somehow? SN replied that this would be acceptable funds raised should be marked for the Promotions Account.</p> <p>It was agreed that the Social Committee (as yet without any members or chair) should not be integrated into the Development sub-committee.</p> <p>JD indicated that the Franchisee was willing to take over sponsorship of the 1<sup>st</sup> tee.</p>	<p>Speak with SH.</p> <p>Ensure raised funds are directed accordingly.</p> <p>Contact SH.</p>	<p>KS/ST</p> <p>KS</p> <p>KS/ST</p>	<p>Asap</p> <p>Ongoing</p> <p>Asap</p>
<p><b>5 Finance Report</b></p>	<p>SN reported that, as per the report sheets circulated, the bank balance at the end of June was £44k. This included £25-£27k for the Centenary/Bridge fund).</p> <p>SN asked when would the membership subscription invoices be sent out? ST replied that they will be sent by the end of the following week (16<sup>th</sup>).</p> <p>SN reported that the Club insurance premium of £5k had been paid together with gas and electric bills.</p> <p>SN reported that income was coming from Standing Orders and new members however further investigations were required to ensure that all 2023 subscriptions will be paid.</p> <p>SN reported that visitors fees are c£21k, visitors now pay on-line.</p> <p>SN reported that the Greens spend was expected to be under budget.</p>	<p>Send out emails/invoices.</p>	<p>ST/CL</p>	<p>16/2</p>

		<p>SN reported that the Bad Debts (as per the report) was in hand.</p> <p>SN reported that an expected loss of c£3.5k was expected however projections indicate a profit of c£15k for 2024 which included an uplift of 5% including wages. It was noted that salary increases are to be discussed/agreed at the next MC meeting.</p> <p>SN reported that a free NatWest App was being trialled by Cat however, for subscription payments, bank transfers were the most efficient method of payment for the Club.</p>				<p>Consider 2024 salary review.</p> <p>Trial the App.</p>	<p>All</p> <p>SN/CL</p>	<p>3/24</p> <p>Asap</p>							
<b>6</b>	<b>Future Projects</b>	<b>a</b>	<b>Bridge -</b>	<p>Work to commence on 11<sup>th</sup> March for 2 weeks. Part closure of this hole will be required.</p> <p>BR – proposed to involve Sue Boyd with the placement and design of the Bidge.</p>	<p>Oversee work.</p> <p>Contact SB.</p>	<p>BR</p> <p>BR</p>	<p>11/3</p> <p>Asap</p>								
<b>7</b>	<b>Membership Report</b>		<b>Membership Report -</b>	<table border="1"> <tr> <td>Present</td> <td>674</td> <td>652</td> <td>Last month</td> </tr> <tr> <td>Playing</td> <td>569</td> <td>548</td> <td>Last month</td> </tr> </table> <p>ST reported that the 15-month membership had been well received, so far 29 new members have taken up this incentive. It was believed that more new members will subscribe wef 1<sup>st</sup> April. It was also noted that the Club has 10 Winter Members who, in the past, have converted to Full Members.</p>	Present	674	652	Last month	Playing	569	548	Last month	<p>Ongoing.</p>	<p>ST</p>	<p>Ongoing</p>
Present	674	652	Last month												
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<b>8</b>	<b>Any Other Business</b>			<p>ST – would the extra golfers insurance cover proposed by Ascott be acceptable for members? It was agreed that this would only be acceptable should members fund it therefore this was considered not viable for this year. Also it was discussed that the Golf Guard and England Golf insurance should be checked to ensure what cover golfers have.</p> <p>ST – reported that Cat had accepted an offer from the Franchisee to be his administrator and work in the office during weekday afternoons. This was excellent for the Club offering more flexibility of administration cover however it was noted that the Franchise work was at a greater rate of pay than the GC work.</p> <p>DB – had received some comments that TNT (formerly BT) Sports subscription has been removed. It was noted that the cost of this was previously met by 1<sup>st</sup> Extra Hole however monthly charge of c£350pm was not viable. It was agreed to ask SH whether he would consider this request.</p> <p>DB – when was the new members meeting(s) taking place? ST replied that he was waiting for the Golf Committee to make arrangements.</p>	<p>Investigate all insurance cover.</p> <p>Note for 2024 salary review.</p> <p>Approach SH.</p> <p>Arrange meeting(s).</p>	<p>ST</p> <p>All</p> <p>ST/DB</p> <p>DB</p>	<p>Asap</p> <p>3/24</p> <p>Asap</p> <p>Asap</p>								

	<p>BR – 11<sup>th</sup> ditch; possibly utilise the machinery being used for the Bridge project to assist with work on the 11<sup>th</sup> ditch.</p> <p>PD – proposed the bunker on the practise area to be re-designed and that all-weather mats be placed on the practise area as this would greatly help the Junior section. BR stated that he has asked the greenstaff to place the mats. It was agreed that the bunker work should proceed and that the funding of this should come partly from the Junior section.</p>	<p>Arrange work with Sharpe.</p> <p>Arrange for this work to be undertaken.</p>	<p>BR</p> <p>BR</p>	<p>11/3</p> <p>Asap</p>
<b>9</b>	<b>Date of the Next Meeting</b>	<b>Tuesday 5<sup>th</sup> March 2024 at 6.30pm in the clubhouse.</b>	ST	

**Members of the Barrow Golf Club Management Committee agree that these minutes are a true representation of the discussion that took place.**

**Signed by: \_\_\_\_\_ Date: \_\_\_\_\_ Chair – Barrow Golf Club.**