



# Barrow Golf Club: Management Committee Meeting Minutes

<b>Date:</b>	<b>Tuesday 5th March 2024</b>
<b>Present:</b>	David Howell (President), Sue Newsham (Hon Treasurer), Steve Trainer (Hon Secretary), Janette Dutton, Pat Duxbury, David Barker and Kev Smith (Development)

ITEM		ISSUES	ACTION	BY WHOM	BY DATE
1	Apologies	Bryan Rhodes			
2	Minutes of the Last Meeting	Agreed			
3	Actions from the Last Minutes	Completed or in hand.			
4	<b>Matters Arising:</b>				
	a	<b>Course &amp; Golf</b>	<p>DB reported that BRS does not include CDH numbers when booking in Open Competitions. CDH numbers are required for handicaps under new rules from the WHS. This was discussed and it was agreed that changing to a system that accommodated CDH numbers is preferred and that this should take place sooner rather than later. It was reported that Furness GC had completed this transition without any problem. It was noted that any new system must work with, and link to, the Club's payment system.</p> <p>DB reported that the new members meeting will take place later in the month.</p> <p>DB reported that the course rating will be reviewed by England Golf due to the future introduction of the ditch on the 7<sup>th</sup> and the removal of two bunkers. The new handicap board will be produced later in the year and the £100 donation by England Golf remains available until the end of the year.</p> <p>DB reported that mid-week stablefords will take place every fortnight on Thursdays throughout the season. There will be no Opens during winter seasons.</p> <p>DB reported that the greenstaff had been working hard to clear drains and ditches especially on the 6<sup>th</sup> and 7<sup>th</sup>.</p> <p>DB stated that there were possible problems with the 18th winter tee as it was in range from the forward 17<sup>th</sup> winter tee. In discussion with the greenstaff it was reported that members regularly move tees and flags.</p>	<p>Investigate a change of system to accommodate CDH needs.</p> <p>DB</p> <p>Asap</p> <p>Arrange the meeting.</p> <p>DB/ST</p> <p>1/4</p> <p>Assist and meet the England Golf rep.</p> <p>DB/BR</p> <p>Asap</p> <p>Arrange these competitions.</p> <p>DB/SW</p> <p>Asap</p> <p>Discuss this matter with the Greens Chair and MR and ensure members are aware of their actions.</p> <p>DB/BR/MR</p> <p>Asap</p>	

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		<p>DB requested whether a proposed renovation of the practise bunker was going ahead? ST replied that MR had requested that this proposal be withdrawn due to possible costs (+£2k) and the proposal for a Driving Pod. It was agreed that the renovation work for the practice bunker was withdrawn for the time being.</p> <p>DB reported that fourballs will now count for handicap purposes providing the score is more than 42 points.</p>	<p>Withdraw the bunker proposal.</p> <p>Ensure members are aware.</p>	<p>Complete</p> <p>DB</p>	<p>Complete</p> <p>Asap</p>
<b>b</b>	<b>House</b>	All ok.			
<b>c</b>	<b>Health &amp; Safety</b>	<p>Nothing to report. ST stated that it may be useful to seek assistance from a H&amp;S experienced person as he (ST) did not possess an H&amp;S background.</p> <p>ST thanked JD for producing the Fire Safety Record.</p>	Seek H&S assistance.	ST/All	Asap
<b>d</b>	<b>Holker Estates</b>	Nothing to report.			
<b>e</b>	<b>Development</b>	<p>KS reported that a Quiz Night has been arranged and that the Lottery will run again from June.</p> <p>KS requested whether funds could be raised via a nearest the pin incentive during certain competitions? It was agreed that this proposal would be put to the Games committee.</p> <p>KS reported that the Development Committee were considering a Sportsman's Dinner in the future however initial costs appeared slightly preventative.</p>	<p>Inform members.</p> <p>Report this proposal to the Games Committee.</p> <p>Investigate further.</p>	<p>KS</p> <p>KS/DB</p> <p>KS</p>	<p>Asap</p> <p>Asap</p> <p>31/12</p>
<b>f</b>	<b>Chairperson</b>	ST reported that Tony Sneesby had given his apologies as he could not attend the meeting however he was still interested in the position of Chairperson.	Continue to liaise with TS.	ST	Ongoing
<b>g</b>	<b>Franchise</b>	ST reported that he had included this item on the Agenda due to the unhelpful comments emanating from the recent Past Captain's Dinner. Everyone agreed that they fully supported that Franchisee and that the Club was in an enviable position and that, other than the comments at the Past Captain's Dinner, other comments were very favourable. It was agreed to retain this as a future Agenda item for the time being.	Continue to gather information and work closely with the Franchisee.	ST	Ongoing
<b>5</b>	<b>Finance Report</b>	SN reported that the bank account stood at £66k (£44k January 2024, £48k February 2023) this includes a small VAT return and the first Franchise payment.	Ongoing.		

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		<p>SN reported that she had investigated and revised the membership within CV1 which potentially results in a deficit budget. It was agreed that, going forward, a more stringent reporting system is used.</p> <p>SN reported that a meeting was held today at the Club and it was agreed by the Management Committee members of Barrow Golf Club that the Club would like to enter a contract with Tyl by NatWest for the purposes of obtaining a payment facility to accept credit and debit card payments. It was agreed that the Hon Treasurer and the Hon Secretary are authorised to enter into the agreement with Tyl by NatWest on the Barrow Golf Clubs' behalf.</p> <p>SN instructed the meeting that it was the time of the year to consider the pay increase for the greenstaff and administrator. SN reported that a 5% uplift was utilised for the budget. The cost being c£1k pa for each 1% increase. After much discussion it was agreed that a 10% increase would be offered in reflection of the hard work undertaken by the employees.</p> <p>ST reported that CL (Administrator) was working afternoons for the Franchisee and will remain int the office full-time. ST asked whether the Club should take over her employment and re-charge the Franchisee or whether the Frainchisee employs her and re-charges the Club? It was agreed that this was a question to be put to the Club Accountants, Winders. It was agreed that this should be accomplished to ensure the best employment practice is in place for CL.</p>	<p>Liaise with NatWest.</p> <p>Write to the Greenstaff and the Administrator.</p> <p>Contact Winders for further advice.</p>	<p>SN/ST</p> <p>ST</p> <p>ST</p>	<p>Asap</p> <p>31/3</p> <p>Asap</p>																
<b>6</b>	<b>Future Developments:</b>																				
	<b>a Bridge</b>	DB reported that due to the recent bad weather the commencement of the Bridge project could be delayed as the ground was too wet. It was unanimously agreed that it would be another backward step if this project is further delayed. Contact with the Developer was required.	Contact the developer.	BR	Asap																
	<b>b Driving Range</b>	ST apologised as this item should have been included on the Agenda. Everyone was now in possession of the Driving Pod proposal from Paul Rawlinson and that the dates to meet were either 11 <sup>th</sup> , 12 <sup>th</sup> or 13 <sup>th</sup> March. It was agreed that ST would set a suitable date (probably 13 <sup>th</sup> ) to meet with PR and commence discussions. It was unanimously agreed that, in principle, the Driving Pod would be a huge asset for the Club.	Arrange a meeting with PR.	ST	Asap																
<b>7</b>	<b>Membership report (Previous Month)</b>	<table border="0"> <tr> <td>Total</td> <td>649</td> <td>(</td> <td>674</td> <td>)</td> <td rowspan="3">ST referred to the Finance report and that a data cleanse had taken place.</td> </tr> <tr> <td>Playing</td> <td>542</td> <td>(</td> <td>542</td> <td>)</td> </tr> <tr> <td>Full</td> <td>381</td> <td>(</td> <td>371</td> <td>)</td> </tr> </table>	Total	649	(	674	)	ST referred to the Finance report and that a data cleanse had taken place.	Playing	542	(	542	)	Full	381	(	371	)	Ongoing.	ST	Ongoing
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		ST also reported that there have been 22 members who have sent in their resignations, 17 of these are full members.	Ongoing	ST	Ongoing
8	<b>Any Other Business</b>	<p>JD – Proposed that development projects should be placed on the website. This was agreed.</p> <p>ST – Reported that the website hosts (Furness Media) have introduced a monthly development cost of £40pm. It was reported that this type of fee appeared the norm. It was also agreed that the website could be better utilised.</p> <p>DB – Requested that the 2024 green fees be reviewed. It was agreed that the green fees for 2024 would be increased to £45 (non-member) and £25 (non-member playing with a member).</p> <p>DB asked about visitors’ bag tags. ST replied that a new supply of bag tags had been ordered and were expected to be delivered soon.</p> <p>DB asked if the Club would undergo a further data cleanse of its membership as he was aware of the cost of each member to be affiliated with England Golf. It was agreed that the membership would be scrutinised to ensure that the affiliation fee truly reflected the membership numbers.</p> <p>DB proposed that the Winter Members be offered a refund of their subscriptions (£250) as an incentive to join the Club as full members. It was agreed that Winter Members would be offered the opportunity to join this year with a reduction of £125 and the same reduction for 2025.</p>	<p>Ensure future developments are included on the website.</p> <p>Agreed, continue to improve the website.</p> <p>Agreed, inform PR and include on the website.</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>Inform CL to contact the Winter Members.</p>	<p>ST/KS</p> <p>ST/All</p> <p>ST/DB</p> <p>ST</p> <p>ST</p> <p>ST</p>	<p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p> <p>Asap</p>
9	<b>Date of Next Meeting</b>	As the next meeting fell the day after Easter Monday it was agreed that the date of the next meeting would be Tuesday 9 <sup>th</sup> April 2024.		All	
<b>The Management Committee agree that these Minutes are a true representation of the discussion that took place.</b>					
<b>Signed:</b>			<b>Chair – Barrow Golf Club</b>	<b>Date:</b>	